

SANTA BARBARA PUBLIC LIBRARY

Welcome Card Policy



Patron Eligibility

Santa Barbara Welcome Cards will be issued to any library patron over the age of 18 who has an approved photo ID, but is unable to provide proof of address due to not having a physical residence.

Library Card Registration / Use

In order to register for or convert any type of library card to a Welcome Card, a patron must apply in person with a form of photo ID. The following are all types of photo IDs that will be accepted in creating a Welcome Card:

- Government Picture ID (Out of State ID, Passport, Military ID, DoD ID Card, Veteran ID Card, Veteran Health ID Card, Green Card, Alien Registration ID, Matricula Consular (Mexican CID), international Driver License, Credencial Para Votar ID (Mexico voter registration card), Non-US Consular ID, etc.)
- Student ID (High School ID, College ID, etc.)
- Credible Picture ID (Bank Card, Transit Card, Costco Card etc.)
- Professional, vocational or union photo ID.

If a valid form of these types of ID is not available, any expired version of the types of photo IDs listed above may be accepted. In addition to a photo ID, all Welcome Card registrations will require a phone number or email address and each registration will include the creation of a secret question for ease of findability in the Library's patron database.

Welcome Cardholders may place requests for materials using the Library's online catalog or by calling the Library. Materials may be picked up by the patron in person at any of the Santa Barbara Public Library jurisdictions. Account must remain in good standing in order to continue to check out materials.

Welcome Cardholders may check out materials from the library by presenting their physical library card or their Secret Question.

Welcome Cardholders may update their card to an Adult Full Access Card in-person with the presentation of a valid Photo ID and proof of address.

Santa Barbara Welcome Card Services

Welcome Cards are limited to check out three items at any one time and have three holds at any one time. Library of Things, Electronic, and Kit-type items will be limited to one checked out or held item at a time. Materials checked out with a Welcome Card will adhere to standard check out time limits. Standard renewal periods will apply. All digital resources and downloadables will follow full access card check-out policies. Welcome Cards will expire after six months of use and require an in-person renewal with any of the types of photo ID listed above.

Welcome Cards will be purged from the Library's database after no use within a one-year period of time. Welcome cards will not be purged if replacement fees or outstanding materials remain on the card, and an attempt to reach the cardholder will be made.

Fines / Fees

Welcome Cards are free to patrons. Patrons are responsible for damaged or lost items. The library's standard fee schedule will apply for damaged or lost items.

Materials Available For Check-Out by Santa Barbara Welcome Cardholders

All Santa Barbara Public Library owned materials are available for reservation and check-out to Welcome Card holders including Chromebooks and Internet Hotspots.

Approved by Library Board of Trustees, May 4, 2021.